

AVON CENTRE CARAVAN CLUB

Minutes of the Meeting held at Kingswood Community Centre
Monday 7th February 2011

Present	Chairman	Mrs S Butler
	Vice Chairman	Mrs L Fear
	Secretary	Mrs J Trott
	Treasurer	G Allen
	Rally Secretary	Mrs N Norley

Committee	Mrs J Butterworth	D Butler
	M Lapham	
	Mrs P Lovegrove	B Lovell
	D Woodington	
	Matt Woodington	Junior Chairman

1 Apologies I Fear and G Lovegrove (Wessex Representative)

2 Junior Committee Report

- CM30/11
- a) Senior Chairman attended the meeting.
 - b) Letters received from two Rally Officers requesting the disco.
Thank you letter received from Hospice South West.
 - c) Raffle prizes brought by two committee members.
 - d) Thank you letters to be sent to Gary Williams (disco) and Stephanie Williams (cakes).
Harvie Lapham to be sent a thank you letter for help at Warm up.

3 Wessex Report

- CM31/11
- a) £200 would be offered to Devon and Cornwall Centre to replace their marquee that blew done.
 - b) Discussion on the time penalty for the walking tableau – will now have some discretion.
 - c) 2010 accounts – the rally lost £949.64.
 - d) As this meeting was also an AGM, the following were elected:

Chairman	Adrian Burton
Vice Chairman	Martin Jones
Treasurer	Fiona Chamberlain
Secretary	Christine Riley
Competitions Secretary	Ian Lever
 - e) Volleyball, netball and Fancy dress co-ordinators to be with Ian Lever by 12th March.
 - f) Overall results of 2010 will be put onto the web.
 - g) It is proposed to have a sub-committee for the Walking Tableau and Centre Entertains, to report back to main committee.

4 Minutes of the Last Meeting

Signed as a true record by the Chairman.
The PPL was queried by the Web master, Secretary to clarify from East Grinstead.

5 Matters Arising

- CM16/11 Tablecloths received from Heart Foundation.
- CM18/11 Discussion over the urns – the new urns have only an on – off switch. Mike Sandall – Rally Officer of the Burns rally will be looking at controlled urns and will report back to Field Equipment officer. It was decided that the Committee will not keep purchasing new urns.
- CM20/11 Stags have been delayed, but should be available shortly.
- CM24/11 f) Apology from East Grinstead for the omission of our holiday rallies in the Club Magazine, should be in March edition.
- CM29/11 Key found for cash box.

6 Web Page

- CM32/11 a) December minutes posted.
Woodlands rally costs now on.
Lancashire centre new link.
- b) The 5/6 rallies with incorrect plaque costs have now been amended.
1st Rally Officer Christian name and phone number have been added.
- CM20/11 Sea Stag costs have been corrected.
- c) Caravan Club logo on the link page has been corrected.
- d) All cancellations and updates are posted.
- e) About us section- map has been updated.
- f) Malmesbury and Home Farm both full.
- g) There is now a new link on the Club web site to all centres and there rallies- under local groups.
- h) £2 laminated vouchers availability to be put on, as many new members do not realise that there are vouchers available instead of sending cash through the post.

7 Treasurers Report

- CM33/11 a) End of year accounts at the auditors will be available at next meeting.
All invoices have been paid.
Portishead School have not submitted their invoice for New Year.
£3300 in bank.
- b) Laminated vouchers were distributed.
- c) Yatton Keynall – deposit returned.

CM34/11 *Monies to Treasurer*

Vouchers	£20	Mrs J Trott
Rally Books	£44.50	Mrs J Trott
Vouchers	£20	Mrs J Butterworth
Vouchers	£50.00	Mrs S Butler
Rally Book	£5.00	Mrs S Butler
Year Plaques	£3.25	Mrs N Norley
Sponsor monies for Juniors H4H	£115	Mrs P Lovegrove
Adverts		
Forest of Dean	£117.50	Mrs S Butler
Caravan Storage	£100	Mrs S Butler

8 Flag Officers

- Home Farm Chairman
- Berkeley Chairman/ Secretary/Treasurer

9 Rally Secretary's Report

- CM35/11 a) Boxes of rally envelopes now received, 8 rally paperwork left to be distributed.
b) Portishead School have been notified of the cancellation of the rally and discussions with them will take place when person is back from her holiday.

10 Correspondence

- CM36/11 Received –
East Grinstead – reference The National – requiring Netball organiser.
VAT received for 1st October – 31st December £111.92
Tablecloths from Heart Foundation
Apology from East Grinstead for Magazine omissions
Magazine/East Grinstead - Centre rallies and events now online.

11 Dinner Dance

- CM37/11 Spaces still available.
Chairman will see Gloucester Centre this weekend.
Final menus to be with The Barn at the beginning of March.
A reminder to be put on Web.

12 Rally Round

Postponed until next meeting.

13 Any Other Business

- CM38/11 a) Field Equipment inventory will be available next meeting.
Do we require bags for the new urns? – Will stay in boxes.
Spike for flagpole is missing – Web master to phone Rally Officer to see if he has found it.
2 Sports Officer signs missing – Chairman to check, may have with rest of kit.
c) The Speakers for the 2nd disco have cones broken, new would cost £100-£200.
External hard drive £30 - £40.(swap speakers and buy new for regular used disco?)Web master to investigate.
d) Permission for T- shirts for Junior Committee. – Agreed - costs to be determined by Liaison Officers.
e) Toggles purchased for Flags.
f) Secretary gave a run down on rally books given to members.
g) Yellow vis jackets in kits to be destroyed.
h) Suggested that the second disco be available to centre members with a suggested donation of £50. Treasurer to look into – reference VAT.

14 Rules of Centre

On going.

Meeting closed at 9.55pm

Minutes Ratified

Date

Avon Centre Chairman