

**AVON CENTRE CARAVAN CLUB**  
Minutes of the Meeting held at Kingswood Community Centre  
Monday 7th November 2011

<b>Present</b>	Chairman	Mrs S Butler
	Vice Chairman	Mrs L Fear
	Secretary	Mrs J Trott
	Treasurer	G Allen

<b>Committee</b>	Mrs J Butterworth	D Butler
	I Fear	M Lapham
	Mrs P Lovegrove	
	D Woodington	

**1 Apologies** Mrs N Norley, B Lovell.

**2 Junior Committee Report**

CM2/12 Secretary read out minutes of the Junior Committee report from after the AGM. These minutes said that all junior committee would take it turns to act as members of the Top Table, so that they could see what the positions entailed. Secretary also stated that Kirsty Bowden who had put her name forward for Secretary prior to the AGM would take on the permanent role of Secretary.

**3 Minutes of the Last Meeting – September/October**

Signed as a true record by the Chairman

**4 Matters Arising**

CM82/11 d ) With reference to the Burns Rally and the purchase of two hotplates, this equipment is now no longer required. To be purchased for the rally, gas pipe and drip trays.

CM1/12 d) should read invoice received from Ashton Park School not cheque.

**5 Web Page**

CM3/12 a) Put onto web:  
Monies changed for Christmas Warm up,  
Rally Officers page – checking kit,  
Committee photos, Morton in Marsh,  
Change of Rally Officer for Christmas Shopping,  
Provisional list for 2012  
b) To delete  
Links to Avondale Caravans  
c) To put on  
British Heart Foundation and Help the Heroes certificates

**6 Treasurer's Report**

CM4/12 a) £3500 has been transferred from East Grinstead to current account, which now holds £5407.  
Juniors have transferred £500 from their reserve account to their current account which now stands at £959. Could junior bi-monthly accounts be given to Treasurer?  
b) Bath Marina has £64 paid from last year.  
Christmas Warm up – we overpaid by £85 from AGM  
c) Plaques charges from FM Tags will be going up in 2012. Our prices will remain the same. Could Rally Officers please only order what is required for their rallies?

d) We use £1000 per year from centre funds, plus our grant from East Grinstead to keep the Centre running.

e) Cost of rally books for 2012 will be as follows - £3 for non centre members this includes postage.

£2 for non centre members collecting and the same for centre members who require an extra book.

CM5/12

*Monies to Treasurer*

£12 vouchers

Mrs S Butler

## **7 Rally Secretary's Report**

Report read by Secretary

CM6/12

a) Waiting for Sprint Print Design to give us the price for 900 books.

b) Waiting on 5 rallies, price, to confirm and one for a venue.

c) Emailed Book to Web Master has now started spacing etc: waiting for Chairman's and Juniors write up's.

d) CM65/08 was discussed, resulting in the following:

Due to work commitments Rally Secretary could not always be at meetings therefore communication between the Rally Secretary and Officers needed to be on a more regular basis.

## **8 Flag Officers**

Wells Carnival

Liaison Officer

Briarfields

Chairman

Christmas Shopping

Secretary

Christmas Warm up

Chairman

New Year- Chipping Sodbury

Chairman

Coking Farm, Flag Officer was S Ford

## **9 Correspondence**

CM7/12

a) Received

Harvem Ltd - office supplies

The National - copy of booking form, and change of booking system. All bookings now on line, no cheques acceptable.

East Grinstead sent a flyer for the National to be in Rally Round not in book.

New look for Magazine, all centres rallies will now be on the Caravan Club web site and not in club magazine.

Rally Handbook advertising from East Grinstead

Rally envelopes now available from East Grinstead- we can purchase 2000 for £22

Public Liability Insurance – copy given to Rally Secretary via Liaison Officer.

## **10 Christmas Warm up**

CM8/12

61 adults so far booked on

22 children booked for Christmas Party.

Platters similar to last year, sweet platters of stolen, mince pies and shortbread.

Rally Secretary to find out when the hall is available on Saturday morning for preparation.

## **11 Rally Round**

CM9/12

There will be a Christmas message flyer for the Warm up.

## **12 Any Other Business**

CM10/12

a) Vice Chairman to let committee know how many ralliers are rallying at this time.

Stowford Farm and Puxton Park have been asked if they want to advertise.

Kia still not replied.

b) Proof reading of Rally Book – committee will check their own; Rally Secretary will send to committee all others for general checking prior to proof book.

- c) Generators – query the times these are allowed to run, to be put on Agenda for December.
- d) Juniors photos of committee one missing, to be taken next week and emailed to Web Master
- e) Web Master needs the Juniors Charity for 2012.
- f) New Year at Portishead to be on web as cancelled.

Meeting closed at 10.00pm

Minutes ratified

Date

Avon Centre Chairman